

WorkCover

Incidental Expenses

Please read below on how to claim incidental expenses on WorkCover

- Find the relevant patient on Halaxy
- Find the invoice for the most recent month
- Click 'Add another fee'
- the fee to type is 'WorkCover NSW - SIRA: Incidental Expenses (x1.00)'
- make sure the 'amount' and 'rebate' is the same amount
- ensure 'tax included' is selected
- click 'save'
- in the notes part of the invoice, note the date, name & price of the item being claimed
i.e 16.10.20 Foam Roller \$25