

Sharpe's Physio Policies

Private Mobile Phone Use

The aim of this policy is to outline to our employees what is considered to be appropriate use of their private mobile phones during working hours. Employees are prohibited from making or receiving personal calls, sending or receiving text messages or using the internet on their private mobile phones during working hours except for in designated breaks. We ask that you do not have your phone on your person during your shift and that your phone should be kept in a safe place whilst you are on shift.

Sharpe's Physio acknowledges from time to time employees may have to use their private mobile phones during working hours to make or receive personal calls or send or receive text messages in certain situations. In such situation's workers should get the approval of their managers to be using their phones before doing so if possible. If workers are required to use their private mobile phones during working hours the time taken to do so should be kept at a minimum to reduce the impact of the interruption caused and should be limited to emergencies only.

If a worker needs any aspect of this policy clarified for them further or has any concerns in relation to it they should contact their manager. If a worker fails to comply with any aspect of this policy, they may face disciplinary action.