

Sharpe's Physio Policies

Code of Conduct

This policy applies to all workers at Sharpe's Physio whatever your job and should be observed as the conduct guidelines for appropriate behaviour in the workplace.

As a Sharpe's Physio Team Member we kindly request that you:

- Observe the values and policies of Sharpe's Physio
- Maintain a positive & professional attitude towards your work and the SP Vision.
- Ensure your appearance is neat, clean and you are wearing the correct uniform on each shift.
- Be punctual and only leave the workplace early after gaining prior approval.
- Report and account for any absences.
- Work to the best of your ability, delivering a quality service with due care & attention.
- Ensure your behaviour & actions do not bring Sharpe's Physio into disrepute.
- Disclose and resolve any conflicts of interest.
- Do not use any confidential information or contacts for your own personal gain or to disadvantage another.
- Use materials, equipment and other resources wisely and prevent their misuse or damage.
- Ask permission before borrowing any property of Sharpe's Physio.
- Refrain from swearing, excessive or vulgar 'banter' and using language or behaving in a way that offends, harasses, or unfairly discriminates.
- Our physio is a smoke free zone, and you must never come to work whilst under the influence of drugs or alcohol.
- Abide by all safety rules and procedures including all relevant workplace health and safety legislation. report hazards, accidents, injuries, and unsafe practices as soon as possible.
- Following procedures and instructions in the case of an emergency.
- With teammates, visitors and patients always be honest, kind, courteous and helpful.
- Actively consult with and listen to our patients.
- Provide prompt attention, accurate information and meet requirements of your job description when dealing with patients.
- Provide guidance and feedback to other teammates, actively learn from one another, and seek assistance when required.
- When attending staff social functions, staff are expected to remain professional where client and business relationships can be adversely affected by inappropriate and offensive behaviour.

Failure to comply with any part of this policy may result in disciplinary action being taken against you.